

# 銘傳大學預算審查委員會組織章程

## Ming Chuan University Budget Review Committee Organizational Charter

Passed at the Administrative Council Meeting on September 18, 2000  
Revised and passed at the Administrative Council Meeting on November 25, 2002  
Revised and passed at the Administrative Council Meeting on November 8, 2004  
中華民國一〇三年三月三十一日行政會議修正通過  
Revised and passed at the Administrative Council Meeting on March 31, 2014

第一條 本校為促進全校資源共享及提升經費使用成效原則，設置銘傳大學預算審查委員會(以下簡稱本會)。

Article 1 The Ming Chuan University Budget Review Committee was established to promote the sharing of university resources and the effective use of budget.

第二條 本會職掌如下：

Article 2 Matters dealt with at committee meetings are as follows:

一、審查本校各單位年度預算計畫書。 Reviewing annual budget proposals of each unit at this institution.

二、審查專案預算或追加預算。 Reviewing projected budgets or supplementary budgets.

三、分配教育部中程訪視學校整體獎補助經費。 Allocating Ministry of Education subsidies granted through mid-range campus visits.

四、分配臨時預算或教育部獎補助經費。 Allocating temporary budgets or subsidies from the Ministry of Education.

第三條 本會由校長、秘書長、教務長、學務長、總務長、桃園校區行政處長、研發處長、資訊處長、人力資源處處長、財務處處長、採購組組長、營繕組組長、各學院院長組成，校長為主任委員。

Article 3 The committee members are the president, the Secretary General, the Dean of Academic Affairs, the Dean of Student Affairs, the Dean of General Affairs, the Executive Director of the Taoyuan Campus Administration Division, the Executive Director of the Research and Development Division, the Executive Director of the Information and Network Division, the Executive Director of the

Human Resources Division, the Executive Director of the Controller's Division, the Section Chief of the Purchasing Section, the Section Chief of the Construction and Buildings Section, and the deans of each school. The president acts as chair of the Budget Review Committee.

第 四 條 本會遴聘委員任期一年，除當然委員外，連選得連任，均為無給職。在任期中因職務變動或其他原因不克繼續擔任委員會委員時，視同自然辭職，由校長另行遴聘委員遞補至原任期屆滿為止。

Article 4 The term of the Budget Review Committee members is one academic year, and members are not paid. The committee members can be re-nominated when the term expires (except for ex-officio members). Should a Budget Review Committee member find himself or herself unable to continue his or her appointment due to career changes or other reasons during the term, he or she is automatically considered to have resigned. The vacancy can be filled with a nominee of the president and the successor will keep the appointment until the term expires.

第 五 條 本會依實際需要每學期召集會議乙次，必要時得召開臨時會。

Article 5 The meeting will be held once every semester based on the actual needs. Special meetings may be called as necessary.

第 六 條 本會會議時應有二分之一以上委員出席方得開議，決議時須有二分之一以上同意，方得通過。

Article 6 At least majority of members must be in attendance to hold a meeting, and at least majority of members must be in attendance to pass a resolution.

第 七 條 本會開會時，得通知校內相關單位人員列席報告說明。

Article 7 When meetings are held, persons from relevant units may be invited to attend the meeting and make a presentation.

第 八 條 本章程經行政會議通過，校長核定後實施，修正時亦同。

Article 8 Upon being passed at the Administrative Council Meeting and approved by the president, this charter was implemented. Any revision must follow the same procedure.

\*\*In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.\*\*