

# Ming Chuan University 2015-16 Academic Year

## Assessment Affairs Anticipated Timetable

➤ Academic Units

AY	Date	Academic Unit Assessment Workshop Works	Venue
2015-16 AY, 2 <sup>nd</sup> semester	<b>Before 2016/4/20 (Wed)</b>	Departments select their 2016-17AY assessment representatives and submit the roster to R&D Division.	/
	<b>2016/5/19(Thu) (12:00~14:00)</b>	<b>Academic Unit Assessment Workshop:</b> 1. Explain 2015-16 AY assessment report drafting points (for 2015-16 AY assessment representatives) 2. 2016-17AY assessment report drafting explanation (for 2016-17 AY assessment representatives)	Taipei campus (B901 conference room)  Taoyuan campus (M104 conference room)
2016-17 AY, 1 <sup>st</sup> semester	<b>2016/8/31 (Wed)</b>	All academic units complete uploading 2015-16 AY assessment reports in the MGO Learning Outcome System.	/
	<b>2016/9/30 (Fri)</b>	All academic units complete uploading 2016-17 AY assessment reports in the MGO Learning Outcome System.	/
	<b>2016/12/30 (Fri)</b>	All Schools summon School Assessment Promotion Committee meetings and submit meeting minutes and Assessment Checklist to Research and Development Division.	/

➤ **Administration Units**

AY	Date	Administration Unit Assessment Workshop Works	Venue
2015-16AY 1st semester	<b>Before 2015/8/19 (Wed)</b>	Administration units select their 2015-16 AY assessment representatives and submit the roster to R&D Division.	
	<b>2015/9/4 (Fri) (14:00)</b>	<b>Administration Unit Assessment Workshop:</b> <ol style="list-style-type: none"> <li>1. Explain 2015-16 AY assessment plan format.</li> <li>2. 2015-16 AY assessment plan deadline and data upload explanation</li> </ol>	Taipei campus (B901 conference room) Taoyuan campus (M104 conference room)
	<b>2015/11/16 (Mon)</b>	Administration Units submit 2015-16 AY assessment plan	
2015-16 AY 2 <sup>nd</sup> semester	<b>2016/05/26 (Thu) (12:00-12:50)</b>	<b>Administration Unit Assessment Workshop</b> <ol style="list-style-type: none"> <li>3. Explain 2015-16 AY assessment report format.</li> <li>4. 2015-16 AY assessment report and university-wide key assessment report deadline and data upload explanation</li> <li>5. Review 2014-15 AY assessment report and university-wide key assessment report</li> </ol>	Taipei campus (B901 conference room) Taoyuan campus (M104 conference room)
2016-17 AY 1st semester	<b>2015/8/31 (Wed)</b>	Administration Units submit 2015-16 AY assessment reports	
	<b>Designated timeline</b>	All administration units submit 2015-16 AY university-wide key assessment report based on the designated timeline.	