

Procedures for Ming Chuan University Research Guidance

Passed at the Administrative Council Meeting on July 15, 2010
Revised and Passed at the Administrative Council Meeting on May 27, 2013
Revised and Passed at the Administrative Council Meeting on May 5, 2014
Revised and Passed at the 312th Administrative Council Meeting on June 6, 2016

Article 1 These procedures were established to assist full-time assistant professors or instructors to do research so as to increase its quality and quantity.

Article 2 Herein, research guidance refers to the requested faculty members finding a partner to be an advisor for research guidance and assistance.

Article 3 Depending on the needs of increasing research quality or quantity, MCU full-time assistant professors or instructors may submit their research guidance applications to the Research and Development Division before the end of October every year.

The application timeline is to be announced by Research and Development Division.

Article 4 The advisor should assist the requesting faculty members in writing and co-presenting papers or Ministry of Science and Technology (MOST) grant proposals so as to increase their research capacity.

Article 5 During the period of guidance, the requesting faculty members should submit a paper to SCI, SSCI, A&HCI, EI, TSSCI, or equivalent academic journal or a MOST grant proposal every year.

Any equivalent academic journal, in line with the paragraph above should be approved by the relevant discipline through the Research and Development Division.

Article 6 The advisor may be issued one fourth of the total research award for any paper co-published in SCI, SSCI, A&HCI, EI, or TSSCI in accordance with Article 7 of MCU Research/Study Reward Application Procedures for Full-time Faculty Members.

Any paper co-published in an equivalent academic journal by the advisor and the assistance-requesting faculty member will be rewarded with 8,000 NTD.

The assistance-requesting faculty member should be the principle investigator and the advisor should be the co-investigator for the MOST

grant proposal submitted by them. Once the proposal has been granted, the advisor will be awarded with 20,000 NTD.

Article 7 The research cases raised under this guideline are to be reviewed by the university review committee.

The committee is chaired and convened by the Vice President for Academic Affairs. The Committee consists of the Secretary General, the Dean of Academic Affairs, the Executive Director of Research and Development Division, the Executive Director of the Human Resources Division and the Deans of individual schools. When committee members are also applicants, they are to be requested to abstain from review of their own cases.

Committee members serve without remuneration.

Article 8 Upon being passed at the Administrative Council Meeting and approved by the president, these procedures were implemented. Any revision must follow the same procedure.

****In the event of any inconsistency or discrepancy between the Chinese and other language versions of this document, the Chinese version shall prevail.****