

111學年度銘傳大學補助教師與境外大學進行學術合作研究計畫 申請注意事項(111.03.24)

壹、計畫緣起：

因應教育部獎補助政策，並配合本校校務發展方向，強化國際學術交流合作，本校規劃「補助教師與境外大學進行學術合作研究計畫」經費，期望提升整體國際化績效，精進教師研究質量，為本校建立永續發展基礎。

貳、計畫規定：

一、計畫書以一年[當年8月1日-隔年7月31日]規劃，每一學院或研究中心所提之申請案經初審後，至多一案送研發處複審。

作業期程	正式推動期間
申請期間	111年3月24日~5月13日
審查期間	111年5月14日~6月10日
簽約期間	111年6月11日~7月20日
執行期間	111年8月1日~112年7月31日

二、提交申請書前請師長務必確認，雙方學校需補助相近之經費；且計畫案通過後，本校能與境外學校簽訂學術研究計畫合約[合約上須註明雙方學校名稱、計畫主持人、計畫共同主持人、計畫名稱、計畫總經費、計畫執行期間]，方能執行本計畫案。(合約範本如附件二)

三、計畫執行日起3年內，計畫主持人應與境外學者共同發表至少2篇SCIE、SSCI、A&HCI期刊論文，或2件發明專利，或技轉金額30萬元以上[成果可混合計算]。

四、111年5月13日(五) 12時計畫申請截止。

五、本計畫之經費執行，應依本校會計作業規定辦理。

六、一案以補助30萬元為上限。

參、計畫撰寫內容：

一、計畫申請：依據前述申請重點撰寫計畫申請書，詳述雙方合作之基本資料、研究計畫中英文摘要、研究計畫內容[至多20頁]、申請補助經費，其他參與單位或經費來源、計畫主持人及計畫共同主持人近五年研究及產學成果。(申請書格式如附件三)

二、於「研究計畫內容」中預期完成工作項目及成果，應陳述最終成果將如何共同發表，並思考爭取校外研究計畫經費。

三、於「申請補助經費規劃」中，計畫經費編列需依照本校當年度「銘傳大學預算編列

及支用要點」編列，如有不符之編列項目，該經費將不予執行。

肆、計畫審查作業：

一、由研發處彙整各申請案，送交研究中心推動委員會審查。依循委員會決議，研發處將審查結果簽請校長核定後，公告審查結果，並彙整委員意見轉知提案單位。

二、因學校經費有限，採擇優補助。

伍、經費來源：由學術單位預算中，編列專款支應。

Ming Chuan University 2022-23 AY Notice of Applying for Subsidies for Faculty to Execute Academic Collaboration Research Projects with Overseas Universities

Appendix I

1. Origin of the Plan:

In line with the Subsidy Policy from the Ministry of Education, MCU university affairs development direction, and international academic exchange collaboration, the institution has specially planned budget for 2022-23 AY Subsidy for Faculty for Academic Collaboration Research Projects with Overseas Universities to promote overall internationalization performance and enhance faculty research quality and quantity as a foundation for sustainable development of Ming Chuan University.

2. Project Regulations:

- (1) The project plan should be designed for one year (from August 1 of the current year to July 31 of the following year). All applications submitted by Schools or research centers will be reviewed, but only one project per School or research center will be submitted to the Research and Development Division for the final review.

Procedure	Official Promotion Period
Application	March 22 to May 13, 2022
Review Period	May 14 to June 10, 2022
Contract Period	June 11 to July 20, 2022
Implementation Period	August 1 to 2022, July 31, 2023

- (2) Prior to submitting an application, faculty members are to ensure that **both institutions provide similar level of subsidy, moreover, upon approval of the project, MCU can sign an Academic Collaboration Research Project Contract with the overseas university for implementation of the project. The contract is to specify the name of the both institutions, Principal Investigator, Co-principle Investigator(s), project name, project budget, project implementation period.** (Please refer to Appendix 2 for Contract Template.)
- (3) **The Principal Investigator and overseas scholars should publish at least two papers together in SCIE, SSCI or A&HCI indexed journals, or obtain two invention patents, or a technology transfer fee of NTD 300,000 or more (Results can be combined for final calculation.).**
- (4) **Application deadline: 12:00 pm on May 13, 2022.**
- (5) The implementation of the project budget is to be dealt with in accordance with MCU Accounting Regulations.
- (6) The maximum subsidy for each project is NTD 300,000.

3. Project Composition:

- (1) **Project Application:** Please submit the application form according to the above requirements. It is to include the basic information of both parties, abstract of the research project in both English and Chinese, research project content (maximum 20 pages), amount of subsidy applied for, budget from other participating units or sources, and research and academia-industry outcomes of the Principal Investigator and the co- Principal Investigator within the recent five years (Please refer to Appendix III for the application form.).
 - (2) According to the work to be completed and anticipated outcomes of the research project, describe the means of presenting or demonstrating the final outcomes, and consider how to solicit external funding for the research project.
 - (3) The subsidy funds applied for a project are to be managed in accordance with MCU Budget Compilation Guidelines of the current academic year. Those items that are not in compliance with the requirements will not be awarded funds.
4. **Project Review Procedures:**
- (1) The applications will be compiled by the Research and Development Division and submitted to the Research Center Promotion Committee for review. The Research and Development Division will submit the resolution passed by the Research Center Promotion Committee to the President for approval. The review results will be announced and the compiled comments from the committee members will be transferred to the applying units.
 - (2) Due to university budget limitations, only excellent projects will be awarded subsidies.
5. **Budget Source:** Supported by a special account compiled from academic units' budgets.