

Ming Chuan University 2022-24 Academic Year

Assessment Affairs Anticipated Timetable

➤ Academic Units

AY	Date	Academic Unit Assessment Workshop Works	Venue
2022-23 AY, 2 nd semester	Before 2023/4/28	Departments select their 2023-24AY assessment representatives and submit the roster to R&D Division.	
	2023/5/19 (12:00~13:40)	Academic Unit Assessment Workshop <ol style="list-style-type: none"> 1. Explain 2022-23AY assessment report format. 2. Explain 2023-24 AY assessment plan format. 3. Experience sharing 	Taipei campus (E402 Large conference room) Taoyuan campus (M104 conference room)
2023-24 AY, 1 st semester	Before 2023/8/31	All academic units complete uploading 2022-23 AY assessment reports in the MGO Learning Outcome System.	
	Before 2023/9/30	All academic units complete uploading 2023-24AY assessment plans in the MGO Learning Outcome System.	
	Before 2023/11/30	All schools summon school assessment promotion committee meetings and submit meeting minutes and assessment checklist to research and development division.	

➤ **Administration Units**

AY	Date	Administration Unit Assessment Workshop Works	Venue
2022-23 AY	Before 2022/8/29	Administration units select their 2022-23 AY assessment representatives and submit the roster to R&D Division.	
	Before 2023/3/9	Administration units submit 2022-23 AY assessment plan.	
	2023/6/19	<p>Administration Unit Assessment Workshop</p> <ol style="list-style-type: none"> 1. Explain 2022-23 AY assessment report format. 2. 2022-23 AY assessment report and university-wide key assessment report deadline and data upload explanation. 3. Review 2021-22 AY assessment report and university-wide key assessment report. 	
	Before 2023/8/8	Administration units select their 2023-24 AY assessment representatives.	
2023-24 AY 1st semester	Before 2023/8/31	Administration units submit 2022-23AY assessment reports.	
	Designated timeline	All administration units submit 2022-23AY university-wide key assessment report based on the designated timeline.	