

# Ming Chuan University 2022-24 Academic Year

## Assessment Affairs Anticipated Timetable

### ➤ Academic Units

| AY   | Date                       | Academic Unit Assessment Workshop Works   | Venue   |
|--|----------------------------|---|---|
| 2023-24<br>AY, 2 <sup>nd</sup><br>semester | Before 2024/5/10           | Departments select their 2024-25AY assessment representatives and submit the roster to R&D Division.  |   |
|  | 2024/6/14<br>(12:00~13:40) | <b>Academic Unit Assessment Workshop</b> <ol style="list-style-type: none"> <li>1. Explain 2023-24AY assessment report format.</li> <li>2. Explain 2024-25 AY assessment plan format.</li> <li>3. Experience sharing</li> </ol> | <b>Taipei campus</b><br>(B901 Large conference room)<br><br><b>Taoyuan campus</b><br>(M104 conference room) |
| 2024-25<br>AY, 1 <sup>st</sup><br>semester | Before 2024/8/30           | All academic units complete uploading 2023-24 AY assessment reports in the MGO Learning Outcome System.   |   |
|  | Before 2024/9/30           | All academic units complete uploading 2024-25AY assessment plans in the MGO Learning Outcome System.  |   |
|  | Before 2024/11/30          | All schools summon school assessment promotion committee meetings and submit meeting minutes and assessment checklist to research and development division.   |   |

➤ **Administration Units**

| AY  | Date                       | Administration Unit Assessment Workshop Works  | Venue |
|---|----------------------------|--|-------|
| 2023-24<br>AY                             | <b>Before 2023/8/8</b>     | Administration units select their 2023-24 AY assessment representatives and submit the roster to R&D Division.   |       |
|   | <b>Before 2024/3/12</b>    | Administration units submit 2023-24 AY assessment plan.  |       |
|   | <b>2024/7/3</b>            | <p><b>Administration Unit Assessment Workshop</b></p> <ol style="list-style-type: none"> <li>1. Explain 2023-24 AY assessment report format.</li> <li>2. 2023-24 AY assessment report and university-wide key assessment report deadline and data upload explanation.</li> <li>3. Review 2022-23AY assessment report and university-wide key assessment report.</li> </ol> |       |
|   | <b>Before 2024/8/28</b>    | Administration units select their 2024-25 AY assessment representatives.   |       |
| 2024-25<br>AY 1 <sup>st</sup><br>semester | <b>Before 2024/8/30</b>    | Administration units submit 2023-24AY assessment reports.  |       |
|   | <b>Designated timeline</b> | All administration units submit 2023-24AY university-wide key assessment report based on the designated timeline.  |       |